

**MINUTES OF
LANCASTER NEIGHBORHOOD
BOARD OF DIRECTORS MEETING
October 10, 2011
AT CLUB TAMPA PALMS – MEDIA ROOM**

The meeting was called to order by the President, Paul Duga, at 6:00 p.m. Members present were Paul Duga, Steve Blair, Mark Carlson, Derek DeLaMater and Kristin Repp. Two homeowners were also in attendance. Also present was Association Manager, Cass Malloy.

The meeting was the Budget Approval Meeting. As such, manager Cass Malloy presented the Proof of Notice of the Meeting. As all Board members were present it was determined a quorum was present and the meeting could begin.

Derek DeLaMater made a **MOTION** to accept the minutes of the August 29, 2011 meeting. The motion was **SECONDED** by Paul Duga. The motion **PASSED** by unanimous vote.

A brief discussion was held regarding the landscape enhancements that were discussed at the August meeting. Cass was asked to tell Cornerstone that any work was being put off until next year.

Kristin announced there would be a Neighborhood Gathering on Sunday, November 20. It will be held at Club Tampa Palms. It will begin at 4:00 p.m. It will be catered, possibly by Down to the Bone. Because this is the same group that catered the End of Summer Party Kristin asked Cass to provide her with contact info. The Board approved a \$2,000 budget for the party.

The Manager's report is incorporated into these minutes as an attachment.

The 2012 proposed budget was discussed briefly.

Steve Blair made a **MOTION** to approve the 2012 Proposed Annual Budget. The motion was **SECONDED** by Derek DeLaMater. The motion **PASSED** by unanimous vote.

Kristin Repp made a **MOTION** to allocate the reserve interest balance at the end of the year to the landscaping category. The motion was **SECONDED** by Mark Carlson. The motion **PASSED** by unanimous vote.

Cass was asked to take the delinquent homeowners names off of the gate access list. A notice will be sent to the homeowners before this is done.

A discussion was held regarding the ability of the Association to fine for violations. Cass said she would look at the documents to determine if this capability was already in the documents; and report back to the Board.

The next meeting, which will be the Annual Meeting, was scheduled for Monday, January 9, 2012 at 6:00 p.m.

The Board will work on plans to decorate the front gate for the holidays. Cass informed them that there was storage space available if they wanted to store the decorations after the holidays. The price would depend on how many other neighborhoods wanted to share the space.

There being no further business the meeting adjourned at 7:21 p.m.

Respectfully submitted,

Cass Malloy, LCAM, CMCA AMS